

Thomas Memorial Library Board of Trustees
Minutes of Meeting: Thursday, December 20, 2012 at 6:30 pm

In Attendance:

RuthAnne Haley, *Chair*
Ken Piper, *Secretary*
Molly MacAuslan, Lee Ruddy and Julia Bassett Schwerin, *Trustees*
Jay Scherma, *Library Director*
Jessica Sullivan, *Town Councilor*

Absent:

Blaine Grimes and Judith McManamy, *Trustees*

Agenda:

- 1. Call to Order:** 6:38 PM **RuthAnne**
- 2. Approval of Meeting Minutes**
 - A motion was made to accept the minutes of the November 8, 2012 meeting by Lee and seconded by Julia.
 - The motion was unanimously approved.
- 3. Director's Report for November 2012**
 - Circulation is up 3.24% for year.
 - Door counter needs to be replaced.
 - Gingerbread House program was very successful.
 - Jay has been in discussion with school media specialists regarding One Click audiobook downloads. Will be taking over schools subscriptions which currently include YA and children. Will be expanding to adults.
- 4. Fines for Food Amnesty program**
 - Four boxes delivered
- 5. Confirmation of Meeting:** The next TMLBoT meeting is scheduled for Thursday, January 17, 2013 at 6:30 PM in the Community Room of the TML. This meeting we are required to appoint our officers for the upcoming year.
- 8. Adjournment:** 8:33 PM.

Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.